



## One Gov Review Panel

### Records of Meetings

Year: 2020

The following records of meetings have been approved by the Panel.

Signed

A handwritten signature in black ink, appearing to be 'K. Pamplin', written in a cursive style.

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Chair  
Deputy Kevin Pamplin

# One Gov Review Panel

## Record of Meeting

Date: 31st January 2020

Present	Connétable Karen Shenton-Stone (Chairman) Deputy Kirsten Morel
Apologies	Senator Kristina Moore Senator Sarah Ferguson Deputy Rob Ward
In attendance	Gary Eisner, Committee and Panel Officer Theodore Stone, Assistant Scrutiny Officer

Agenda matter	Action
<b>1. Panel Attendance</b> The Panel acknowledged that it was inquorate for this meeting and that all decisions taken would require approval from additional Panel members at the following meeting.	
<b>2. Records of Meetings</b> Minutes from the meeting held on 13th December 2019 were noted.	
<b>3. One Gov Review</b> The Panel discussed its work to date and agreed to receive a briefing paper at the following meeting outlining the research gathered.	<b>TS</b>
<b>4. Government Communications Plan 2020</b> The Panel discussed the Communications Plan 2020 and agreed to ask questions on it at its forthcoming public hearing with the Chief Minister and Chief Executive.	
<b>5. Budget</b> The Panel agreed to delay agreement on whether to increase its budget to accommodate an expert in Change Management until the following meeting.	
<b>6. Next meeting</b> The Panel's next meeting would be on Friday 14th February at 12:30pm in the Blampied Room.	

# One Gov Review Panel

## Record of Meeting

Date: 14<sup>th</sup> February 2020

Present	Connétable Karen Shenton-Stone (Chairman) Deputy Kirsten Morel Deputy Rob Ward
Apologies	Senator Kristina Moore Senator Sarah Ferguson
In attendance	Gary Eisner, Committee and Panel Officer

Agenda matter	Action
<b>1. Records of Meetings</b> Minutes from the meetings held on 13th December 2019 and 31st January 2020 were approved.	
<b>2. One Gov Review</b> The Panel discussed briefing paper outlining the research gathered to date and agreed to hold over further discussion until the following meeting.	<b>TS</b>
<b>3. Target Operating Model (TOM)</b> The Panel noted the People and Corporate Services TOM with no further action required.	
<b>4. Advisor</b> The Panel approved drafting of an engagement brief for a change management advisor.	<b>TS</b>
<b>5. Next meeting</b> The Panel's next meeting would be on Friday 28th February at 1pm in the Le Capelain Room.	

# One Gov Review Panel

## Record of Meeting

### Meeting held by video conference

Date: 20th March 2020

Present	Connétable Karen Shenton-Stone (Chairman) Senator Kristina Moore Deputy Kirsten Morel Deputy Rob Ward
Apologies	Senator Sarah Ferguson
In attendance	Gary Eisner, Committee and Panel Officer Theodore Stone, Assistant Scrutiny Officer

Agenda matter	Action
<b>1. Records of Meetings</b>  Minutes from the meeting held on 14th February 2020 were approved.	
<b>2. COVID-19 (Coronavirus) and the Future of the Panel</b>  The Panel discussed the effects of COVID-19 on the ability for it to continue its review and agreed to temporarily suspend operations. It further agreed to retrospectively focus on the operations of One Gov during the period of pandemic and requested Officers to collect evidence that may be of relevance, particularly regarding the ability of the One Gov structure and workers to absorb inbuilt change because of the pandemic.  The Panel further agreed to press the Chief Minister on the decision to allow essential workers to continue entering and leaving the Island without the need to self-isolate.	<b>GE</b>
<b>3. Next meeting</b>  It was agreed that the Panel's next meeting would be determined at a later date.	

# One Gov Review Panel

## Record of Meeting

### Meeting held by video conference

Date: 12th June 2020

Present	Senator Sarah Ferguson Senator Kristina Moore Deputy Kirsten Morel Deputy Rob Ward
Apologies	
In attendance	Deputy Steve Ahier Deputy Kevin Pamplin  Gary Eisner, Committee and Panel Officer Peter Lamy, Research and Project Officer Theodore Stone, Assistant Scrutiny Officer

Agenda matter	Action
<b>1. Records of Meetings</b>	
The record of the meeting held on 20th March 2020 was approved.	
<b>2. Panel administration following departure of the Chair</b>	
The Panel noted the departure of the standing Chair, Connétable Karen Shenton-Stone, who was stepping down from membership of the Panel. The Panel welcomed Deputy Ahier and Deputy Pamplin who had expressed an interest in Panel membership.  Deputy Pamplin volunteered to fill the vacant position of Chair and the Panel unanimously voted to support this.	
<b>3. One Gov Review</b>	<b>PL</b>
The Panel discussed the status of its work. It was agreed that with the low number of Covid-19 cases, the work of the Panel would be progressed. As such, the Panel requested working documents, such as the Themes and Concepts tracking document, be updated; and relevant documents to be added to the Microsoft Teams file system.  The Panel expressed concern that there was still uncertainty on aspects such as job security in relation to the Target Operating Model and bullying in the work place.	
<b>4. Panel work plan</b>	<b>PL</b>
The Panel discussed a forward work plan and agreed that a briefing would be scheduled with the Chief Minister to discuss the progress of the One Gov project, especially the Target Operating Model. It was agreed that separate political and officer briefings would be acceptable.	

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<p>The Panel agreed that it would be beneficial to schedule a briefing from the Comptroller and Auditor General in order to gather her views on the Target Operating Model.</p>	<p><b>PL</b></p>
<p>The Panel agreed that an updated organogram of the Target Operating Model would be formally requested. It was also agreed that enquiries would be made to ascertain if a further staff consultation had been carried out by Team Jersey in relation to bullying and harassment.</p>	<p><b>PL</b></p>
<p><b>5. Next meeting</b></p> <p>It was agreed that the Panel's next meeting would be scheduled in line with briefings.</p>	

# One Gov Review Panel

## Record of Meeting

### Meeting held by video conference

Date: 26th June 2020

Present	Deputy Kevin Pamplin, Chair Senator Sarah Ferguson Senator Kristina Moore Deputy Steve Ahier Deputy Kirsten Morel Deputy Rob Ward
Apologies	
In attendance	Gary Eisner, Committee and Panel Officer Peter Lamy, Research and Project Officer

Agenda matter	Action
<b>1. Records of Meetings</b> The record of the meeting held on 12th June 2020 was approved.	
<b>2. Scrutiny Hearings</b> The Panel discussed the upcoming public hearing with the Chief Minister, scheduled for 2pm on Thursday 9th July. It was agreed that the question plan would primarily focus on the Target Operating Model, Team Jersey and the impact of COVID-19 on these. Officers were requested to draft a question plan, with this to be discussed and agreed electronically.  The Panel agreed that the originally scheduled hour for the meeting would not be a sufficient amount of time to question the Chief Minister and it was agreed that an extension to 2 hours would be requested.	<b>PL</b>
<b>3. OneGov review</b> The Panel discussed an organogram that had been received from the Chief Ministers office, noting that some members of staff had not been updated. It was agreed that Scrutiny Panels would be contacted requesting any information they could provide into Target Operating Models of departments under their remits.	<b>PL</b>
<b>4. Next meeting</b> It was agreed that the Panel would meet half an hour prior to the public hearing with the Chief Minister on Thursday 9th July.	

# One Gov Review Panel

## Record of Meeting

### Meeting held by video conference

Date: 9th July 2020

Present	Deputy Kevin Pamplin, Chair Senator Sarah Ferguson Senator Kristina Moore Deputy Steve Ahier Deputy Kirsten Morel Deputy Rob Ward
Apologies	
In attendance	Senator John Le Fondré, Chief Minister Deputy Scott Wickenden, Assistant Chief Minister Charlie Parker, Chief Executive Officer and Head of the Public Service John Quinn, Chief Operating Officer Catherine Madden, Chief of Staff Julian Blazeby, Director General, Community & Constitutional Affairs Mark Grimley, Group Director, People & Corporate Services Andrew Bell, Programme Director, TDP Team Jersey Denise Drieu, Senior Manager Organisational Development  Gary Eisner, Committee and Panel Officer Peter Lamy, Research and Project Officer

Agenda matter	Action
<b>1. Public Hearing with the Chief Minister</b>  The Panel received the Chief Minister, Assistant Chief Minister and officers for a Public Hearing. The proceedings were streamed live via Microsoft Teams and a recording was made so that a transcript could be produced.  It was agreed by the Panel and Chief Minister that an additional one-hour Public Hearing would be scheduled in due course.	<b>PL</b>



# One Gov Review Panel

## Record of Meeting

### Meeting held by video conference

Date: 23rd July 2020

Present	Deputy Kevin Pamplin, Chair Deputy Steve Ahier Deputy Kirsten Morel Deputy Rob Ward
Apologies	Senator Sarah Ferguson Senator Kristina Moore
In attendance	Senator John Le Fondré, Chief Minister Charlie Parker, Chief Executive Officer and Head of the Public Service John Quinn, Chief Operating Officer Catherine Madden, Chief of Staff Mark Grimley, Group Director, People & Corporate Services  Gary Eisner, Committee and Panel Officer Peter Lamy, Research and Project Officer

Agenda matter	Action
<b>1. Public Hearing with the Chief Minister</b>  The Panel received the Chief Minister and officers for a Public Hearing. The proceedings were streamed live via Microsoft Teams and a recording was made so that a transcript could be produced.	